

Time and Attendance

Workforce Scheduling and Time Tracking for Government

Manage employee schedules, time entry, overtime, and leave balances for every department -- with the compliance rules and approval workflows that government workforce management requires.

Government workforce management is more complex than the private sector. Civil service rules, FLSA overtime calculations, compensatory time, and multiple leave types create a burden that generic scheduling software cannot handle. Brixton Time and Attendance is built for this environment.

Core Capabilities

- Employee scheduling with shift, rotation, and on-call patterns
- Time entry via web browser and mobile app
- Automated overtime calculation per FLSA rules
- Compensatory time accrual and usage tracking
- Leave management: vacation, sick, FMLA, military, bereavement, and custom types
- Accrual engine with configurable rules by employee classification
- Supervisor approval workflow for time entries and leave requests
- Position control: headcount limits and vacancy tracking by department
- Payroll export as a configurable flat file for your payroll provider

Compliance and Reporting

- FLSA overtime tracking with configurable workweek definitions
- FMLA eligibility tracking based on hours worked
- Overtime exception reports for budget oversight
- Turnover and vacancy reports for HR planning
- Audit log of all time entry changes with original value and reason
- Export any report to PDF or Excel on demand

Scheduling

Build schedules by department, position, and employee. Configure shift patterns including rotating, fixed, and on-call. The system flags scheduling conflicts and overtime triggers before publishing. Employees view their schedules and submit change requests through the self-service portal. Supervisors approve swaps and see coverage gaps in real time.

Time Entry and Approval

Employees log time through the web portal or mobile app. Entries are matched against the schedule and flagged for early departure, late arrival, or unscheduled overtime. Supervisors review and approve time cards on a configurable cycle. Approved time cards lock and generate a payroll export file automatically.

Leave and Accrual Management

Every leave type has its own accrual rule -- hours per pay period, maximum balance, and carryover cap. Employees submit leave requests through the portal with a view of their current balance and team coverage. FMLA eligibility is calculated automatically. Leave usage history and remaining balances are visible to employees and supervisors at all times.

What We Configure For You

- Accrual schedules matching your civil service or HR policy
- Leave types configured to your existing categories
- Payroll export format mapped to your payroll file specification
- Department and position hierarchy matching your org structure
- Approval chain configured to your management structure
- Role-based access: HR Admin, Supervisor, Employee self-service
- User training sessions during onboarding

Platform Specifications

White-Label Deployment

The employee self-service portal, supervisor dashboard, and printed reports carry your agency branding. The mobile app can be published under your agency name on the App Store and Google Play. All system communications come from your agency domain.

Deployment	Cloud-hosted and managed by Brixton Systems.
Access	Browser-based. No software installation required.
Mobile App	iOS and Android app for time entry and schedule viewing.
Payroll Export	Configurable flat file export compatible with any payroll provider.
Data Security	AES-256 encryption. Role-based access by department and supervisor level.
API	REST API available for reporting and data export.
Reporting	Built-in report library plus custom builder. Export to PDF and Excel.
Uptime	99.9% on Brixton-managed hosting.
Support	Email and phone support. Dedicated onboarding assistance.

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Ready to deploy Time and Attendance?

Brixton Systems configures, hosts, and supports government software for agencies, municipalities, school districts, and counties.

01

Discovery Call

We learn your requirements, workflows, and agency structure.

02

Configuration

We set up the platform to your branding, roles, and data needs.

03

Go-Live

We train your team and support your launch from day one.

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All Brixton Systems products are available for white-label deployment under your agency or company brand.